

## PLEASE READ BEFORE ACCOMPLISHING THE QUESTIONNAIRE

### Survey Objective

Your establishment has been selected to participate in the 2006 Occupational Wages Survey (OWS). The main objective of this survey is to generate statistics for **wage and salary administration and wage determination in collective bargaining negotiations**.

### Scope

The OWS monitors employment and wage data for at most 10 occupations in each of the selected industries listed in Part F of this questionnaire. This results to the monitoring of wage rates of 169 occupations across 45 industries. For **all establishments** covered by the survey, similar data are asked for two occupations considered as benchmark, *Accounting and Bookkeeping Clerks* and *Unskilled Workers except Janitors, Messengers and Freight Handlers*. In addition, basic pay and allowances in 60 industries are made available through the survey.

### Uses of the Data

Statistics on wage rates are useful economic indicators and are inputs to wage, income, productivity and price policies, wage fixing and collective bargaining. Specifically, occupational wage rates can be used to measure wage differentials, wage inequality in typical low wage and high wage occupations and for international comparability. Industry data on basic pay and allowance can be used to measure wage differentials across industries, for investment decisions and as reference in periodic adjustments of minimum wages.

The data category *average monthly occupational wage rate of selected occupations* is one of the variables listed by the Philippine government under the Special Data Dissemination Standard (SDDS) of the International Monetary Fund. The SDDS serves as reference to member countries in the dissemination of economic and financial data.

### Confidentiality

Your completed form remains **confidential** to the BLES and to our field personnel and will be used for statistical purposes only and **not for taxation, regulation or investigation purposes**. All information from your establishment will be integrated with those of the rest of the respondents and will be disseminated only in summaries or statistical tables.

### Collection Authority

The information asked for is collected under authority of **Executive Order No. 126**, dated January 30, 1987, creating and mandating the Bureau of Labor and Employment Statistics, one of the major data producing agencies of the government, to conduct nationwide surveys on labor and employment. Also, **Executive Order No. 352**, dated July 1, 1996, designates the OWS as one of the statistical activities that will generate critical data for decision-making of the government and the private sector.

### Authorized Field Personnel

The **BLES** will supervise data gathering in Metro Manila. For the rest of the country, our Bureau has hired personnel under the supervision of the **DOLE Regional Offices** to undertake the field operations of the survey.

### Coverage

Your report should include data **only** for the establishment in the address box to avoid multiple reporting as your other branches may have also been selected to participate in our survey.

### Periodicity and Reference Period

The OWS is conducted every two years. The reference period of this survey round is the pay period that includes **June 30, 2006**.

### Due Date

Please complete this form and return it on the date agreed upon by you and our designated data collector. However, we would highly appreciate if you can accomplish the questionnaire within **ten (10) days** from your receipt.

### Availability of Results

Some statistics from the 2004 OWS are found on the last page of this questionnaire. More details can be furnished upon request or by visiting our website (<http://www.bles.dole.gov.ph> or <http://www.manila-online.net/bles>). Results of the 2006 OWS will be available by **June 2007**.